



For Information Only

**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Grants Administrator
(Requesting Department)

Date: 2/10/2022
(Submission Date)

For the 2/22/2022 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of City Council
(governing Board of your department)
at its meeting held on February 8, 2022.
(date)

Cheryl Rae, Town Clerk
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

The purpose of the request is to refer to the Board of Finance for any necessary action a Historic Restoration Fund grant.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860)584-6200 ext. 0

February 11, 2022

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on February 8, 2022 it was voted to approve the submission of a grant application for funds to the CT State Historic Preservation Office for a Historic Restoration Fund Grant, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Therese Pac".

Therese Pac, MCTC, MMC
Town and City Clerk

TP/mb

RECEIVED



2022 FEB -1 PM 2:22
TOWN AND CITY CLERK
BRISTOL, CT

DATE: January 24, 2022
TO: Mayor Jeffrey Caggiano
City Council Members
FROM: Dawn Leger, Grants Administrator
RE: CT DECD Historic Restoration Fund Grant

Presented at Council Meeting
2/8/2022
Adopted
Ordered Filed
Referred to [Signature] J. Roc

Background

A program of the State Historic Preservation Office (SHPO), the Historic Restoration Fund (HRF) offers matching fund grants to be used for the restoration, rehabilitation, stabilization, or archaeological investigation of Connecticut's historic resources that are listed in the State or National Registers of Historic Places.

Project Description

51 High Street, which houses the Division of Youth and Community Services of the Department of Parks, Recreation, Youth, and Community Services, is an historic structure that is in need of extensive lead abatement and restoration work on its exterior. The building is an historic structure that is part of the Federal Hill National Historic Register District.

Funding Request

The total cost of the lead abatement, repair, and painting is estimated to be \$150,000, and the City is requesting a \$75,000 grant from the SHPO.

City Match

A 1-to-1 City match is required, for a total of \$75,000. \$50,000 is already included in the Public Works Capital Improvement Budget for this project, and an additional \$25,000 will need to be added for the match.

Requested Action

To approve submission of an application for funds to the CT State Historic Preservation Office for a Historic Restoration Fund Grant, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.